1. Promapp Pilot Update

The Promapp pilot has now concluded for the most part and we are in the evaluation phase. The five key process groups identified by BIP Steerco as being critical for implementation of the new operating model have been mapped, along with key enrolment related processes and a number of other processes which will assist with the transition over the next few months.

A number of 'next generation' policies drafted as part of the BIP Policy Consolidation Workstream have also been documented in Promapp to test its effectiveness as a repository for policies and procedures. Many of these drafts were developed in close consultation with BIP working groups in order to facilitate critical process improvements. In accordance with the University's new approach to policy, these policies and their subordinate procedures have been designed to work in harmony with more detailed process information.

There were four workstreams for the Promapp pilot:

1. Policy Workstream
2. Student Enrolment Processes Workstream
3. Finance, HR and Research Contracts Processes Workstream
4. Governance, Risk and Audit Workstream

The evaluation phase will be followed by development of a business case based on the success of the outcomes of the pilot. Enquiries about the Promapp pilot should be directed to Gloris Willoughby.

2. Draft Policy and Procedure Consultation

The following draft documents available on the Draft Policy Consultation Notice Board:

**Student Services Administration**

Please send any feedback on the following draft documents to Gloris Willoughby by Tue 13 Jan 2015:

- **DRAFT Student Loans and Grants Policy** (new)
- **DRAFT Student Loan and Grant Fund Committee Procedure** (new)
- **DRAFT Timetabling Policy** (new)

NOTE: The documents above are 'next generation' policies and procedures that have been drafted through the BIP Policy Consolidation Workstream. They will be supplemented by process maps and other supporting documentation that will provide further information and guidance.

Drafts of new policies/procedures under development, existing policies/procedures under review and other documents can be made available on the Draft Policy Consultation Notice Board to support consultation. Contact Tamara Jimenez to arrange publication on this page.
3. Recently Published Policies and Procedures

The following policies/procedures have recently been published in the Melbourne Policy Library:

- Aboriginal and Torres Strait Islander Cultural Heritage Policy (new)
- Acceptance and Deaccessioning of Human Remains and Burial Artefacts Procedure (new)
- Graduate Research Candidature Policy (updated)
- Human Remains and Burial Artefacts Policy (updated)
- Selection and Admission into Graduate Research Courses Policy (updated)

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