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1. **BIP Policy Consolidation Workstream Update**

As part of the BIP Policy Consolidation Workstream the University’s policies and procedures are being reviewed and rewritten under a new framework to reflect the principles and revised responsibilities of the new operating model.

Project officers and reference groups have now been established for the Research and Information Assets and the Finance, Contracts and Accounts functional groupings, as outlined below.

<table>
<thead>
<tr>
<th>Functional Group</th>
<th>Project Officer</th>
<th>Lead/Reference Group</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students &amp; Learning</td>
<td>Gloris Willoughby</td>
<td>Penelope Pepperell</td>
<td>In progress</td>
</tr>
<tr>
<td>Research &amp; Information Assets</td>
<td>Simon Purtell</td>
<td>Julie Willis, Philip Kent, Donna Mcrostie, Kathryn Dan, Kate Taylor, Joyce Bowden, Karen Murphy, Ilona Hamilton, Lucinda Davies</td>
<td>In progress</td>
</tr>
<tr>
<td>Employment</td>
<td>Emma Maslen</td>
<td>Penny Sharples, Phill Krins, Kate Deverall</td>
<td>In progress</td>
</tr>
<tr>
<td>Finance, Contracts &amp; Accounts</td>
<td>Tamara Jimenez</td>
<td>Rebecca Riebeling, Kylie Gould, Jane Prior</td>
<td>In progress</td>
</tr>
<tr>
<td>Facilities, IT Systems &amp; OHS</td>
<td>Ray Wilson</td>
<td>Barry Inglis, Stefan Delaney, Susan Butler, Stephen Young</td>
<td>In progress</td>
</tr>
<tr>
<td>Governance &amp; Engagement</td>
<td>TBC</td>
<td>TBC</td>
<td>Scoping/initiation</td>
</tr>
</tbody>
</table>

Further updates on progress of the workstream will be included in future bulletins to the Melbourne Policy Network. Please direct any enquiries about how specific groups of policies/procedures will be managed to the relevant project officer (where nominated). Any other enquiries should be directed to the workstream manager, Kate Deverall.

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2. **Draft Policy and Procedure Consultation**

The documents listed below are available on the Draft Policy Consultation Notice Board. Interested parties are invited to review the drafts and provide feedback as indicated. Please note that provision of feedback is optional.

**Working at the University**

Please send any feedback on the following draft document to Virginia Jay by 26 Sep 2014:

- **DRAFT Work Experience Procedure** (updated)

Drafts of new policies/procedures under development, existing policies/procedures under review and other documents can be made available on the Draft Policy Consultation Notice Board to support consultation. Contact Tamara Jimenez to arrange publication on this page.

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3. **Recently Published Policies and Procedures**

The following policies/procedures have recently been published in the Melbourne Policy Library:

- **Academic Progress Review Procedure** (updated)
- **After Hours IT Support Procedure** (new)
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