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1. Melbourne Policy Lunches

Details of the next Melbourne Policy Lunch are as follows:

Date / Time: Mon 23rd September, 12.30-2pm
Topic: Transitioning from graduate research handbooks to policy
Presenters: Graduate Research Policy Working Group
Venue: Old Metallurgy, Room 202 (Masters Seminar Room 2), Level 2
BYO lunch, due to venue limitations we are unable to provide tea/coffee on this occasion

Melbourne Policy Lunches provide an opportunity to network and share information about University policy. Everyone is welcome to attend.

Suggestions for topics to be covered in future policy lunches are welcome and should be sent to Tamara Jimenez. Presentations from previous Melbourne Policy Lunches are available on the Melbourne Policy website.

2. Draft Policy and Procedure Consultation

The documents listed below are available on the Draft Policy Consultation Notice Board. Interested parties are invited to review the drafts and provide feedback as indicated. Please note that provision of feedback is optional.

Please send any feedback on the following draft documents to Steve Halliwell by 19 Sep 2013:

- DRAFT Election Policy (new)
  - DRAFT Election Procedure (new)
    - Schedule A - Call for Nominations
    - Schedule B - Nomination Form

Please send any feedback on the following draft documents via the feedback form provided or via email to rhdc-policy@unimelb.edu.au by 20 Sep 2013:

- DRAFT Graduate Research Course Structure Policy (new)
- DRAFT Graduate Research Progress Procedure (new)
- DRAFT Examination of Graduate Research Students Policy (new – to replace MPF1022)
  - DRAFT Examination of Graduate Research Students Procedure (new – to replace MPF1232)
    - Schedule A – Grading Scale for Masters Degrees (Research)
    - Schedule B – Examination Outcome Following Receipt of Examiners’ Recommendations
  - DRAFT Preparation of Graduate Research Theses Procedure (new)

Please send any feedback on the following draft document to Sarah Purnell by 20 Sep 2013:

- DRAFT Student Access to University Facilities Procedure (new)
Please send any feedback on the following draft documents to Sarah Purnell by 4 Oct 2013:

- **DRAFT Responsible Conduct and Expectations of Students Policy** (updated)
  - DRAFT Meeting Student Expectations Procedure (updated)
  - DRAFT Privileged Information Accessed through Study Procedure (updated)
  - DRAFT Responsible Conduct of Students Procedure (updated)
  - DRAFT Student Charter (updated)

Please send any feedback on the following draft documents to Sarah Purnell by 10 Oct 2013:

- **DRAFT Course and Subject Delivery Policy** (new)
  - DRAFT Subject Delivery Procedure (new)
- **DRAFT Remission of Fee Liability Procedure** (updated)

Please send any feedback on the following draft document to Pietro Ammirato by 17 Oct 2013:

- **DRAFT Theft, Fraud and Corrupt Conduct Procedure** (updated)

Drafts of new policies/procedures under development, existing policies/procedures under review and other documents under consultation can be made available on the Draft Policy Consultation Notice Board to support consultation. Contact Tamara Jimenez to arrange publication on this page.

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3. Recently Published Policies and Procedures

The following policies/procedures have recently been published in the Melbourne Policy Library:

- Containment Facility Internal Certification Policy (new)
- Containment Facility Internal Certification Procedure (new)
- Deferral Procedure (updated)
- Employment Types Procedure (updated)
- Equal Opportunity Policy (updated)
- Examinations Procedure (updated)
- Infectious Agent Project Approval Policy (new)
- Infectious Agent Project Approval Procedure (new)
- Infectious Agent Reporting Policy (new)
- Infectious Agent Reporting Procedure (new)
- Relocation Policy (new)
- Relocation Procedure (new)
- Responsible Conduct of Staff Policy (updated)
- Student Financial Support Procedure (new)
- University Honours and Recognition Policy (new)
- University Honours and Recognition Procedure (new)
- Whistleblowers and Protected Disclosure Procedure (updated)

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