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1. Promapp Pilot Update

The Promapp Pilot has been running for three weeks and is intended to test the Promapp process management tool for suitability for the University of Melbourne. There are four pilot workstreams:

1. Policy Workstream
2. Student Enrolment Workstream
3. Finance, HR and Research Contracts Workstream
4. Governance, Risk and Audit Workstream

A defined set of policies and processes are being created using the Promapp product, including the five key process groups identified by BIP Steerco as being critical for the implementation of the new operating model. In total around two hundred processes and policies will be created during the pilot, based on a defined list under each of the workstreams. The editing phase will be followed by a four week evaluation phase, where the outputs of the pilot will be tested and editors will provide feedback on their experience of using Promapp.

There are around forty staff participating in the pilot, from across central business units and faculty, and a broader group will be involved in the evaluation phase.

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2. Draft Policy and Procedure Consultation

There are currently no draft documents available on the Draft Policy Consultation Notice Board.

Drafts of new policies/procedures under development, existing policies/procedures under review and other documents can be made available on the Draft Policy Consultation Notice Board to support consultation. Contact Tamara Jimenez to arrange publication on this page.

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3. Recently Published Policies and Procedures

The following policies/procedures have recently been published in the Melbourne Policy Library:

- Graduation Ceremonies Procedure (updated)
- Payments and Reimbursements Procedure (updated)
- Procurement of Goods and Services Procedure (updated)

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