1. New Guidelines for Drafting Policy and Procedure
2. Melbourne Policy Lunches
3. Policy and Procedure Development/Review
4. Recently Published Policies and Procedures

1. NEW GUIDELINES FOR DRAFTING POLICY AND PROCEDURE

New guidelines for drafting policy and procedure including an editorial style guide have been published on the Melbourne Policy website. Anyone involved in drafting new or revised policy/procedure documents must refer to these guidelines.

2. MELBOURNE POLICY LUNCHES

There are currently no policy lunches scheduled.

Suggestions for topics to be covered in future policy lunches are welcome and should be sent to Tamara Jimenez, University Policy Officer.

Presentations from previous Melbourne Policy Lunches are available on the Melbourne Policy website.

3. POLICY AND PROCEDURE DEVELOPMENT/REVIEW

Feedback is being sought on the following new/updated procedures:

- **DRAFT Dean’s Honours List Procedure** (updated)
  Send feedback to Sarah Purnell by 24 April 2013.
- **DRAFT Student Financial Support Procedure** (new)
  Send feedback to Sarah Purnell by 5 May 2013.

Drafts of new policies/procedures under development, existing policies/procedures under review and other documents under consultation can be made available on the Draft Policy Consultation Notice Board to support consultation. Contact Tamara Jimenez, University Policy Officer to arrange publication on this page.

4. RECENTLY PUBLISHED POLICIES AND PROCEDURES

The following policies/procedures have been recently published in the Melbourne Policy Library:

- **Defense Reservists and Emergency Volunteers Procedure** (updated)
- **Environmental Policy** (new – previously UOM0301)
- **Privacy Procedure** (updated)
- **Recruitment, Selection and Appointment Procedure** (updated)
- **Research Pricing Policy** (new)
- **Student Services and Amenities Fees Procedure** (new)

UNSUBSCRIBE OR SUBSCRIBE