The University of Melbourne recognises the following Rights of Donors:

1. A Donor can expect to be informed of the University's mission, of the way the University intends to use the gift, and of its capacity to use gifts effectively for their intended purposes.

2. A Donor can expect that the University and its staff will actively and positively provide relevant information on the University, and the use of, and progress with, the gift.

3. A Donor can expect to be informed of the identity of the University's key personnel involved in managing the gift.

4. A Donor can expect that the behaviour of individuals representing the University will be professional in nature.

5. A Donor can expect to be informed whether those seeking gifts from them are volunteers, University staff, or engaged agents.

6. A Donor can expect that no program, agreement, trust or contract will be pursued with potential Donors at the expense of the Donor’s best interest and motivations.

7. A Donor can expect that their details will be treated confidentially and will not be shared with any organisation outside the University without their explicit permission.

REVIEW

This schedule is to be reviewed by 30 November 2014.

VERSION HISTORY

<table>
<thead>
<tr>
<th>Version</th>
<th>Approved By</th>
<th>Approval Date</th>
<th>Effective Date</th>
<th>Sections Modified</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Council</td>
<td>7 Oct 2013</td>
<td>7 Oct 2013</td>
<td>N/A</td>
</tr>
</tbody>
</table>